

IJDA MEMBERSHIP MEETING MINUTES

December Membership Meeting
Noblesville, Indiana

Attendance:

Please see attached attendance list

Tuesday, December 8, 2009

- I. **Call to Order** – 10:30 am by Brent Kelley, President
- II. **Welcome and Opening Remarks**
- III. **Approval of November 2009 Minutes** – Motion to Approve—Jim Higdon; Motion Seconded—Laurie Elliott. Minutes were approved as submitted.
- IV. **Treasurer’s Report** – The IJDA checking account has a balance of \$5,148.34. The CD valued at \$5,129.28 was renewed in October, 2009.
- V. **Committee Reports**
 - Membership – No new members. Total IJDA Members: 139.
 - Regional Trainings: The IJDA grant budget allows for two (2) regional 40 Hour Trainings during the next calendar year. The Membership agreed on the following dates and locations: May 3 – 7, 2010 at Johnson County (Sheriff Dept.’s Basement) and August 30 – September 4, 2010 at Allen County (Basement). Scholarships for participants will be determined at a later date as this will depend on funds available at the time of training. Hamilton County will also be holding a 40 Hour New Careworker Training in January or February 2010. They have extended an invite to all facilities to send staff. Hamilton County is also in need of experienced trainers who will be compensated for their training time. Please contact Brandy Egan at Brandy.Egan@hamiltoncounty.in.gov . More information will following in the next few meetings.
 - Summit –The 2010 Summit will be held on April 20 – 21, 2010 at the University Plaza Hotel in West Lafayette. The cost of registration will be \$75 early bird and \$85 regular. Email or contact April Dubree with any topic suggestion for the event sessions. The save-the-date cards will go out end of January 2010.
 - Standards Review – Jason Bowser reported that the Committee just started the process and has broken the standards down into five sections. They will be sent to ACA for approval. Standards are moving more towards performance based.
 - Symposium Planning – The ICJI grant for the Symposium is in the process of being finalized and closed out.
- VI. **DOC Report** – Kellie Whitcomb represented DOC and stated female juvenile offenders have been placed at the Madison Facility as of October 2009. The school unit of this facility has now been completed. A new classification system for boys has taken place and male juvenile offenders 15 years and younger are being placed in the Fort Wayne DOC Facility as of September or October 2009. DOC commitments are down about 100 for the year, but female commitments in general are up. The Commissioner has requested that checks be made payable to DOC instead of the county as these funds will be used for re-entry services. Kellie Whitcomb dispersed the 2010 Facility Inspection Schedule. This will also be placed on the IJDA website.
- VII. **Juvenile Mental Health Pilot Project** – No update; Amy Karozos should attend an upcoming meeting to discuss the Pilot Project and encourage participation from additional counties.
- VIII. **Detention Discussion** – Laurie Elliott discussed the most recent tragedy of a juvenile suicide at the Michigan City Police Department in October and some steps that are being taken to prevent this in the future.
- IX. **PREA** - There is a one hour PREA video available for facilities. Currently unsure of the source in which to obtain this material, but will be researched.
- X. **IJJTF Report** – No representative available.

- XI. ICJI Report** – Ashley Barnett represented ICJI and reported that JABG applications should be available by the end of 2009 and will be forwarded on. She also discussed the progress of the JDAI Statewide Project. The Youth Division didn't have enough funds, so they are partnering with the Victims and Crime Divisions of ICJI for further assistance. They have received 10 applications and are expected to go before the Board in two weeks for consideration. JDAI and DMC are now purpose areas. The State is facing possible funding cuts as a result of DMC. ICJI will provide training opportunities and additional information to counties. The Youth Division is also working with DOA on the Compliance Monitor contract. The state budget cuts have affected this process, but hope to have in place by January 2009.
- DMC Issues:** Data collection in the past has only been from 9 Quest counties, but will be statewide for 92 counties. ICJI met with Judicial Center to work with Probation as well as the goal to have one central depository for state. There are about 30 statewide data collection systems; now must figure out how to put them all into one format. Indiana is one of the first states to have this mandate which gives Indiana the opportunity to be trailblazers. ICJI would like counties to work with the Youth Division and Judges for training opportunities and data collection. DMC Plan is due to OJJDP by 1/4/10.
- XII. Youth Law T.E.A.M. of Indiana Report** – The YLT continues to work on the juvenile data as it is the end of the year and the OJJDP Report will be due June 30, 2010. Facility surveys will go out this week to Sheriff Departments, Police Departments and Residential Treatment Facilities. Most Detention Centers will receive a visit in the next few months for 2009 data verification. Laurie Elliott stated that she has not been real successful in working with the attorney regarding the IJDA tax status. He can do the 501(c)(3), but recommend getting an accountant. Laurie suggested that she asked her accountant. Brent Kelley requested a Motion for Laurie Elliot to seek advice from her accountant regarding the IJDA tax status. Michelle Frazier approved Motion and Jason Bowser seconded. Motion carried.
- XIII. DOE Report** – No representative available.
- XIV. Old Business** – The membership discussed ways to encourage additional facilities in Indiana to participate in IJDA. This will be an ongoing effort.
- XV. New Business** – Brent Kelley requested that Disaster and Emergency Plans be added to the monthly agenda.
- XVI. Next Meeting** – **Next IJDA membership meeting will be at the Henry County Youth Center on Tuesday, January 12, 2010 at 10:30 a.m.**
- XVII. Adjournment** – 11:15 p.m.

2010 IJDA Goal Statements

- The IJDA will determine its tax liability to-date and develop a plan to resolve any outstanding tax liability.
- The IJDA will establish its legal and tax status moving forward.
- The IJDA will develop a plan for meeting its tax liability annually.
- The IJDA and its members will reach out to representatives of the probation community in Indiana to help them understand what the IJDA does and what issues and concerns these groups have in common.
- The IJDA will add to its representation of centers from across the state.
- Keep abreast of PREA promulgations and develop training resources for the state to keep in compliance.
- Finalize a Disaster and Emergency Plan MOU/Agreement among Indiana Detention Centers.